

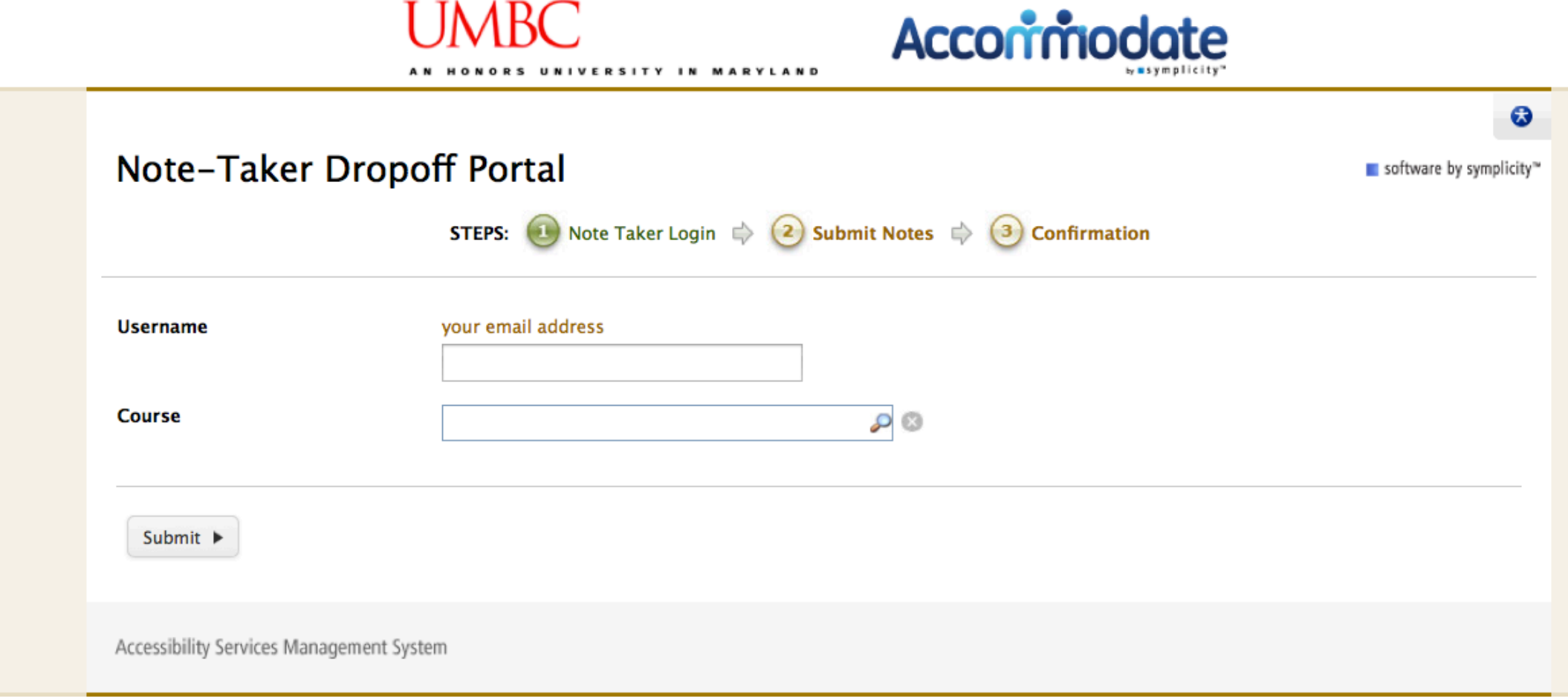


# Note Taker Access

The office of Student Disability Services

After you have been matched to a specific course, you would need to access your account through the external dropbox.

<https://umbc-accommodate.symlicity.com/notesdropoff>



The screenshot shows the 'Note-Taker Dropoff Portal' for UMBC. The header includes the UMBC logo and the Accommodate logo. The page title is 'Note-Taker Dropoff Portal'. A progress bar shows three steps: 1. Note Taker Login, 2. Submit Notes, and 3. Confirmation. The first step is active. Below the progress bar, there are two input fields: 'Username' with a placeholder 'your email address' and 'Course'. A 'Submit' button is located below the input fields. The footer text reads 'Accessibility Services Management System'.

UMBC  
AN HONORS UNIVERSITY IN MARYLAND

Accommodate  
by symlicity™

Note-Taker Dropoff Portal

software by symlicity™

STEPS: 1 Note Taker Login → 2 Submit Notes → 3 Confirmation

Username your email address



Course

Submit ▶

Accessibility Services Management System

You must use your default UMBC email address that consists of your student ID number(campus ID) (Ex. JW11613@umbc.edu).

You will not be able to use your userid@umbc.edu email. If you use your username email address you will receive a error

   
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## Note-Taker Dropoff Portal


software by simplicity™

STEPS: 1 Note Taker Login → 2 Submit Notes → 3 Confirmation

Username your email address


Course

Accessibility Services Management System

  
software by simplicity™

## Note-Taker Dropoff Portal

STEPS: 1 Note Taker Login → 2 Submit Notes → 3 Confirmation

 **Errors detected - please see below:**

- Please use your CampusID@umbc.edu email address. If you are not enrolled in this class, you won't be able to upload notes.

\* indicates a required field


Username\* your email address

Course\*

- Once you login, you will be able to upload your notes for the assigned class. Please note if you are assigned more than one class you will need to go through the login process for each class.
- Please label your notes as the title of the class and the date the notes were taken.

Example – Math 101, section number, class time

- You may leave a note for your student in the description box. (i.e. Test today; no notes)
- In the “document” section you can click on “choose file” or “large upload”(for files that are a bit larger than 10mb)
- Then click “submit
- Please note you can scan handwritten notes in the library for free.
- If you have trouble uploading notes please contact SDS at [sdsnotetaking@umbc.edu](mailto:sdsnotetaking@umbc.edu)



Accommodate

by simplicity™

1

Note Taker Login

2

Submit Notes

3

Confirmation

Submit ▶

✕ Cancel

\* indicates a required field

COURSE INFORMATION

Title

AMST 375 01 2437

Code

Studies in Asian American Cult

Days

Tuesday, Thursday

Start Time

6:00 pm

End Time

9:10 pm

Course\*

AMST 375 01 2437 (Studies in Asian American Cult)

Note Title\*

Date Note Taken

Select

Clear

Document

File

For files over 10 Mb, please use the Large Upload button. It requires latest version of Flash plugin to be installed on your system, and your browser needs to allow popups from this site.

Browse...

No file selected.

Large Upload (Flash)

Description

Submit ▶

✕ Cancel