SDS ACCOMMODATE: HOW TO SUBMIT AN INITIAL REQUEST FOR SERVICES FORM

The Office of Student Disability Services

- Click on the button under "Student Accommodate Login" on the left side of the main web page of sds.umbc.edu.

- This will log you into the Accommodate system

- Click on the "Accommodations" tab and it will direct you to fill out the Initial Request for Services form through the link:

- https://umbc-accommodate.symplicity.com/public_accommodation/

- You can also find the form directly through the form's url:

- https://umbc-accommodate.symplicity.com/public_accommodation/

- Enter your UMBC student information in the SDS Initial Service Request Form

- *indicates required field

□ Please upload your supporting documentation of you disability by clicking the +Add Item button

A window will open to allow you to select your document to upload

Specific Accommodation Information

Disabling Condition(s):

Academic Strengths and Skills?:

Academic Difficulties/Challenges /Barriers?:

Adaptive hardware or assistive technology used?:

What accommodations are you seeking?:

Upload supporting document(s):   + Add Item

Submit ▶

Upload supporting document(s):

Document Information
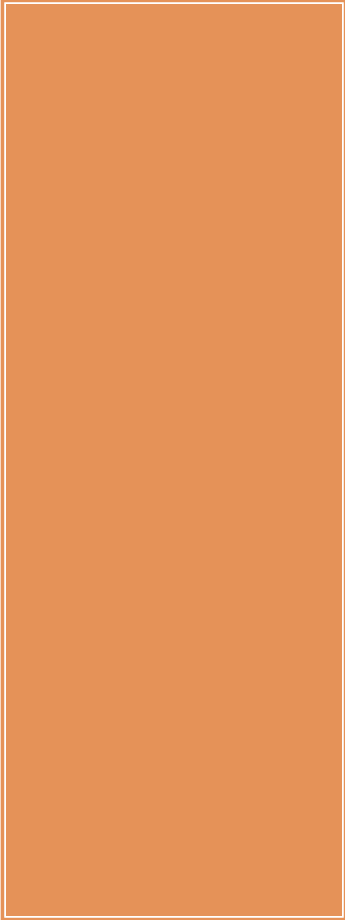
Document Title*

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Description

ABC✓ Check Spelling

Once you have filled out the Initial Service Request Form and have attached your supporting documentation, please click the submit button.

- After you have submitted your Initial Service Request form and documentation you must make an appointment to meet with SDS staff for an intake.

- Please note the documentation review process can take up to two weeks.

- For further information regarding the registration process please visit our website sds.umbc.edu or contact us at 410-455-2459 or email disAbility@umbc.edu